# Guide for printing 'I'm a climate voter' poster and leaflet at home

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We can send these leaflets and posters to you **for free** if you are happy to wait for at least seven working days.

You may not need to do any printing yourself! If you are organising or taking part in door-knocking or campaign stall activities, you can order posters and leaflets (for free!) by completing this form: **act.gp/ocvresourceorder**

If you decide you still want to print them at home (because you need them urgently, or for other reason), read on.

## What paper to use

If possible, please use recycled paper or FSC certified paper. If you don't have these, not a problem – just use what you've got.

The PDF file for the poster is optimised for printing on A4 paper.

## Reducing waste

If it's your first time printing these at home, and you're printing a big batch,  do a test print (just one page) first to make sure you're happy with the result. There are black and white versions available if you want to keep it simple.

Also, please double-check what you want to print and preview it before pressing print; because if there's a mistake, it will go to waste.

Any waste that you do produce can be reused (for example, as scrap paper) or recycled instead of throwing it away in the bin to eliminate as much waste as possible.

# Ink

If you have the option, go with an eco-friendly ink (usually soy or vegetable oil based). Not a problem if not – just use what you've got.

# Printing the leaflet

This one may be slightly more tricky to print at home. The PDF file for the leaflet is optimised for printing on double-sided A5 paper, but we know most people won't have A5 paper in stock. There are options available if you only have A4 paper.

**Option 1**
Print everything as normal in A4 - this is possibly the most straightforward way and would be our recommendation. The quality may be reduced slightly  as the original file size is for A5, but it will be OK.

**Option 2**

Just print the back side of the leaflet on an A4 (no front cover).

So this will just be the leaflet text that says  *'Hi there, a Greenpeace volunteer knocked to talk to you....'* etc. It's the back that's more important, so if we need to lose a page, we can lose the cover. You will need to set up the printer to only print the second page of the leaflet in this instance.

**Option 3**

Print both sides of the leaflet on one side of A4 page (they should fit nicely, as A5 is exactly half the size of A4). You may then need to fold it in half, but this is optional.

Here's how to set up the layout:

- Click 'Print'
- Set layout orientation to 'Horizontal' (not the end of the world if this isn't possible)
- See if there is an option for Layout > Pages per sheet
- Set pages per sheet number to 2

# Questions?

Contact us on [getactive.uk@greenpeace.org](mailto:getactive.uk@greenpeace.org) if you have any questions.